

4 Infodays on project implementation

ITALY

• Bari 17th April 2018 • Lecce 19th April 2018

GREECE

• Patras 24th April 2018 • Preveza 26th April 2018

Common mistakes during the previous programming period







Management capability of beneficiaries /human factor

- unskilled staff, incapable, inconsistent personnel
- weak and uncoordinated management team
- lack of communication among the beneficiaries
- > undertaking more projects than they can run/implement





More Management issues

- ➤ time consuming decisions for the start up and the project implementation (e.g. Programming Contracts)
- ➤ lack of min required infrastructure





Decline from basic principles of the Programme

- Co-operation, common challenges- targets
- ➤ Horizontal principals etc
- Non completion of the physical objectives of the projects due to significant delays





Lack of Liquidity

A minimum of liquidity is a prerequisite for the start up of the projects

- ➤ The progress of implementation cannot be based only on ERDF reimbursement.
- > The first ERDF payment claim may take more time.
- ➤ Follow GR-IT National co-financing rules





Relent collaboration with JS/MA

- Update your contact data
- Beneficiary's availability in
 - checking or answering any questions by JS/MA
 - sending in time necessary reports

- ➤ NEW!!
 - Milestones corrective actions
 - Update body codes data into MIS (if necessary)



| 1.Project and progress report | |
|---|--------------------------|
| INTERREG programme and/or logo | GREECE - ITALY 2014-2020 |
| Project title | |
| Project acronym | |
| MIS number | |
| Name of Lead Beneficiary | |
| Reporting period | |
| Report Number | |
| 2. Beneficiary | |
| Name of controlled project Beneficiary | |
| Role of Beneficiary in the project (Lead beneficiary, beneficiary) | |

<u>Everyday common errors in Progress reports – Certificates—part A</u>

- Work always on the correct AF(as approved by MC or officially modified)
- Don't exceed the budget categories without prior official approval
- All limits –deadlines of the Programme & Call documents retain in force / new official directives
- > Be in time.
- Keep in touch with your project officer





Everyday common errors part B

- ➤ NEW!!
 - Flat rate cost estimation for Staff –Administrative costs (first time in use).
 The approved method of flat rate or real cost can not be changed during implementation period.
 - 2018 is the first year for N+3 rule. The target of this year is approximately 3 million euros. Therefore the on time sending of certificates will contribute to the achievement of N+3 rule.
- Food for thought
 - The budget of the project cannot be modified/extended due to time extensions of the project.
 - Still unclear VAT status?





Modifications (budget /time extension)

- > 5-6 budget modifications ?!
- > 23-60 months ?!
- unrealistic justifications
- more attention in time consuming procedures for infrastructure projects





Non compliance with Publicity rules

- Correct use of Logos of programme and project
- > Abide by the copyright law
- Keep the official project web site updated even after the end of the programme
- ➤ NEW!!
 WP2 max 15% of the project budget





Let's make our job easier

- ➤ Proper legal Accounting system (monitoring the financial object)
- ➤ User friendly hard-copy/digital <u>filing system</u> (easier job, very helpful during audits and controls of any level)







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