

**Interreg  
Greece-Italy**

European Regional Development Fund



EUROPEAN UNION

**EUROPEAN TERRITORIAL COOPERATION PROGRAMME  
INTERREG V-A GREECE – ITALY 2014-2020**

**INFORMATIVE SEMINAR on FIRST LEVEL CONTROL**

**Modification during the project lifetime and the financial flow: timing and  
reimbursement procedures**

**Bari, 24<sup>ST</sup> July 2018**

**Apulia Region Hall – Fiera del Levante**

# EUROPEAN TERRITORIAL COOPERATION PROGRAMME

## INTERREG V-A GREECE – ITALY 2014-2020

*Adjustments/Modification procedures during  
the project lifetime*

considering the effect on the project structure and the body that will provide at each time the decision are set three levels of project change...

1

Adjustments by the Beneficiaries with the consent of JS/MA



2

Modifications approved by the Managing Authority

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Greece-Italy 2014-2020

MANAGING AUTHORITY OF COOPERATION PROGRAMME  
INTERREG V-A GREECE-ITALY 2014-2020

Hellenic Republic, Ministry of Economy & Development  
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57001 - Pylaia, Thessaloniki  
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3

Modifications approved by the Monitoring Committee





- 1.** In all cases, the LB must address to the JS any request for modification, **duly justified** with the **consent of the partnership**
- 2.** It must be noted that the **discounts of the contracts** are not subject to modifications and any respective savings shall be returned to the Programme.
- 3.** All budget modifications are decided on the basis of **sound financial management** of the Programme.



# 1

Adjustments by the  
Beneficiaries with  
consent notification of  
the JS



Administrative Information in the AF MIS 5.1?

Modification of bank accounts ??

Adjustment of the Specification/  
justification of budget cost ??

Timetable adjustments in work packages

Reallocation for amounts up to **10%** of the  
total budget of the project

## Procedure for the consent of the above mentioned cases



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JOINT SECRETARIAT

Puglia Region Coordination of International  
Policies - Territorial Cooperation Section  
Via Gobetti, 26 - 70125 Bari  
Ph. +39 080 5406441 Ph. +39 080 5406578  
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**Only** in case of adjustment No.5, the Lead Beneficiary should submit an official notice to the JS electronically, stating and justifying the proposed adjustments prior to the request for verification of expenditures and in any case prior to the submission of the next progress report. Together with the official notice, the LP must submit the following documents:



1. official notice to the JS electronically
2. Request (signed –stamped) for project modification
3. Budget modification sheet (Standard form)

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The JS/MA reserves the right not to approve adjustments if:

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Greece-Italy 2014-2020



REJECTED

1. They affect the objectives and expected results of the project (physical activities)

2. The reallocation of budget categories and/or work packages is above 10% compared to the initial Application form as approved.

# 2

Modifications approved  
by the Managing  
Authority

Interreg  
Greece-Italy 2014-2020

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Budget reallocation up to **20%** of the total budget of the project



**Extension of the date** for closing project implementation activities, if not affecting the achievement of the target set by the n+3 rule

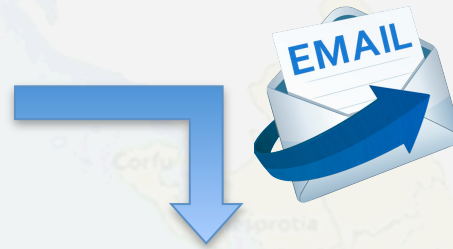


Budget reallocation between beneficiaries (**same Member State & ERDF contribution**), equal to or less than **10%** of the project budget (ERDF + National Funding), no increase in the ERDF contribution of the project

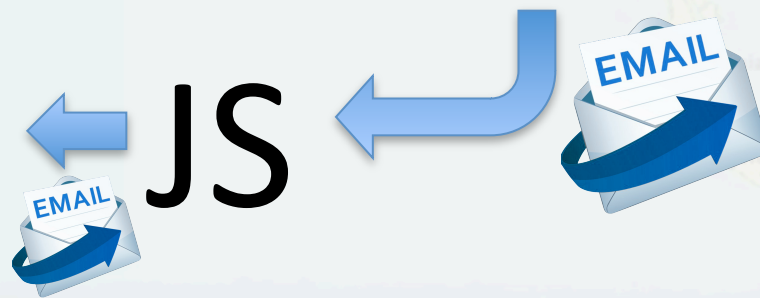
## Procedures for the cases approved by the Managing Authority



JS



MA



# 3

Modifications approved  
by the Monitoring  
Committee



Reallocation between respective budget categories and/or actions **over 20%** of the total budget of the project.

Reallocation between beneficiaries from the same Member State and ERDF rate of contribution, **over 10%** of the project budget (ERDF + National Funding).

Changes to the **nature of the project** and in particular to the objectives and the expected results.

Reallocation of resources between beneficiaries from **different Member States**

Modification to the **composition of the partnership.**

Addition of **new activities** leading to the increase of the project budget



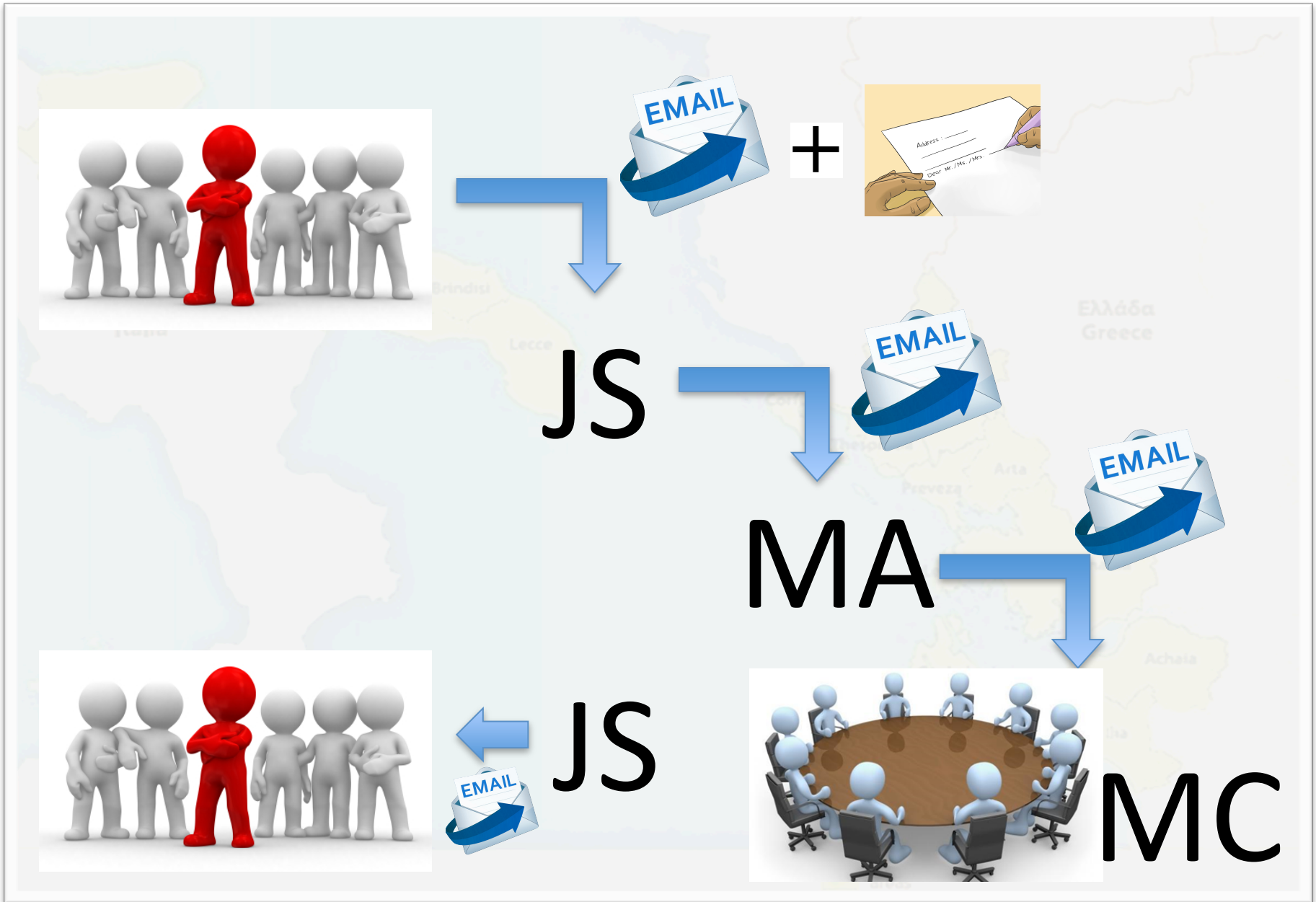
## Modifications requiring Subsidy Contract and Partnership agreement amendment

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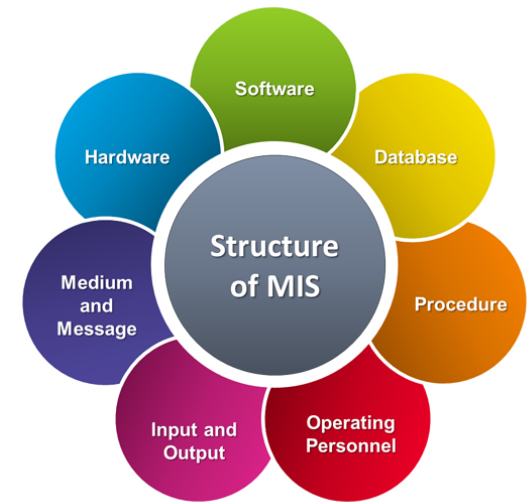
Modified when a specific article compared to the one in force is modified. Indicatively, these cases are the following:

- Article concerning the **composition of the partnership**, or
- budget modifications leading to a **beneficiary's overall budget increase or decrease**.



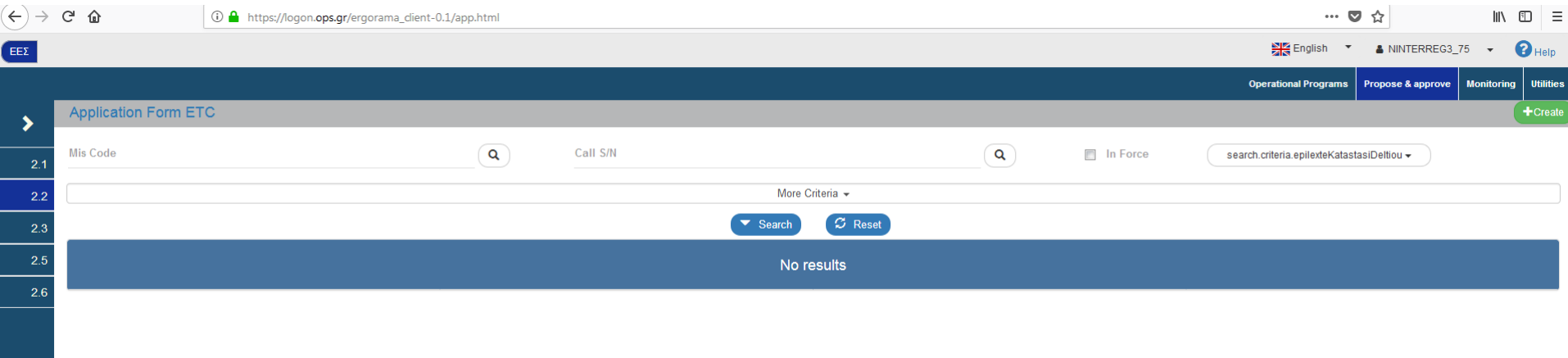






**NEW MIS!!**

## Submenu 2.2 /press create



The screenshot shows a web browser window with the URL [https://logon.ops.gr/ergorama\\_client-0.1/app.html](https://logon.ops.gr/ergorama_client-0.1/app.html). The page title is "Application Form ETC". The interface includes a top navigation bar with "Operational Programs", "Propose & approve", "Monitoring", and "Utilities" menus. A sidebar on the left contains a vertical list of menu items: 2.1, 2.2, 2.3, 2.5, and 2.6. The main content area features a search interface with two input fields labeled "Mis Code" and "Call S/N", each with a search icon. To the right, there is a filter for "In Force" and a dropdown menu for "search.criteria.epilexeKatastasiDeltiou". Below the search fields is a "More Criteria" dropdown, and two buttons labeled "Search" and "Reset". A large blue banner at the bottom of the search area displays the text "No results".

Select Modifying new version/ choose project MIS

### Create AF ✕

Create

**Modifying New Version**

Mis Code \*

Copy

Create AF

- Create
- Modifying New Version

Mis Code \*

Search Mis Code

Show  entries

Search:

Code	AF id	Version	Title	Status	In Force
5001106	1278	1.0	-	Approved	Yes
5001106	9600	2.0	-	Being processed	No
5001767	2061	1.0	Technical Assistance of the Cooperation Programme INTERREG V-A GREECE-ITALY 2014-2020	Approved	Yes
5002511	2945	1.0	Technical Assistance of Interreg IPA Cross-border Cooperation Programme "Greece-Albania 2014-2020"	Approved	No
5002511	12445	2.0	Technical Assistance of Interreg IPA Cross-border Cooperation Programme "Greece-Albania 2014-2020"	Approved	Yes
5002617	3127	1.0	Integrated Agro-Industrial Wastewaters Treatment and Isolation of High added value Organic Compounds	Rejected	No
5002673	3209	1.0	IONIC-ADRIATIC ETHNOGRAPHIES	Rejected	No
5002733	3287	1.0	Greece-Italy Industrial Increase in Aerospace Competitiveness	Rejected	No
5002879	3545	1.0	A cross-border collaboration on the development and establishment of protocols for the certification of authenticity and quality of olive oil and the assessment of its nutritional and antimicrobial benefits	Rejected	No
5002954	3642	1.0	Promoting the joint effectiveness of adaptive management of biodiversity and ecosystem service flow in coastal NATURA 2000 sites	Rejected	No

Showing 1 to 10 of 169 entries

- Copy

Choose project MIS and Accept



## Application Form ETC - Modifying New Version

Modifying New Version

Validation

Print

Previous Page

2.1 Project: 5002511 (Approved) Version: 3.0 () Submission due 31-12-2023 23:59

2.2  A. Project Identification

2.3  B. Detail Description

2.5  C. Partnership

2.6  D. Budget

E. Monitoring Indicators

F. Check list for Submission

↻ History Of Changes

Beneficiary comments

MA/JS Comments

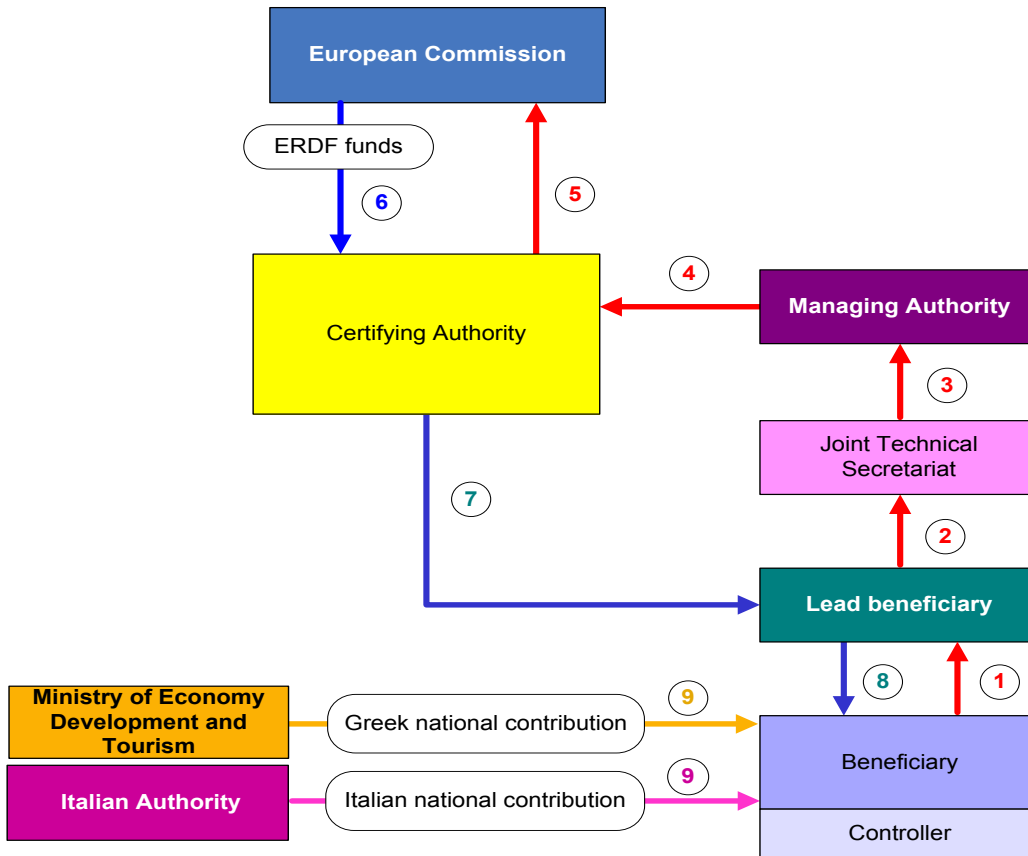
**2.1 ..2.2..2.3... for updated versions**  
**2.0 3.0 4.0 ... for new versions ??**

# EUROPEAN TERRITORIAL COOPERATION PROGRAMME

## INTERREG V-A GREECE – ITALY 2014-2020

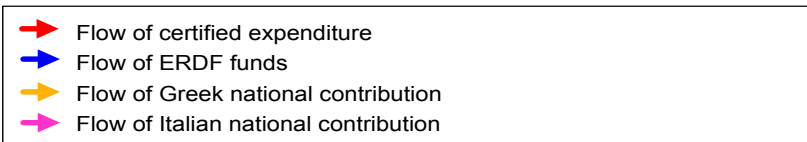
*Financial flow: timing and reimbursement  
procedure*

**DIAGRAM 2: CERTIFICATION OF EXPENDITURE AND FINANCIAL FLOW OF PUBLIC EXPENDITURE**

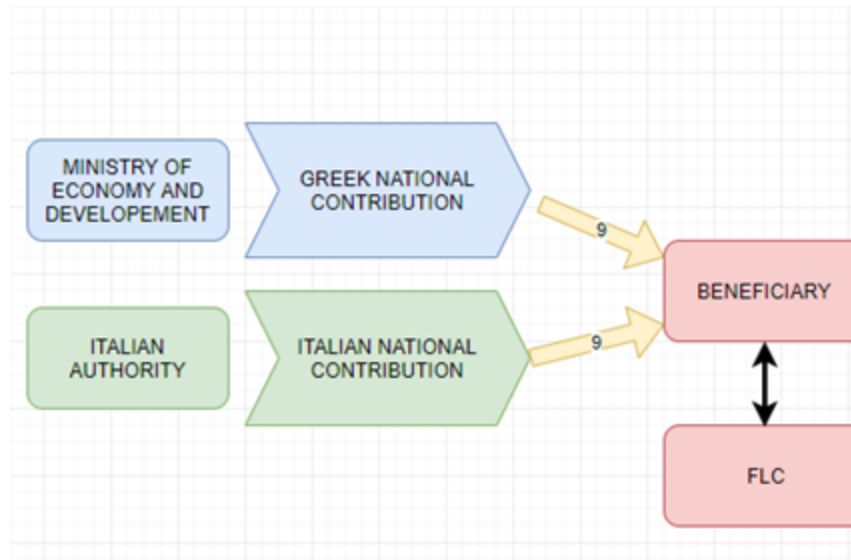


Programme and Project Manual

Cooperation Programme Interreg V/A Greece-Italy  
(EL-IT) 2014-2020 CCI:2014TC16RFCB020



## FLOW OF NATIONAL CONTRIBUTION



9

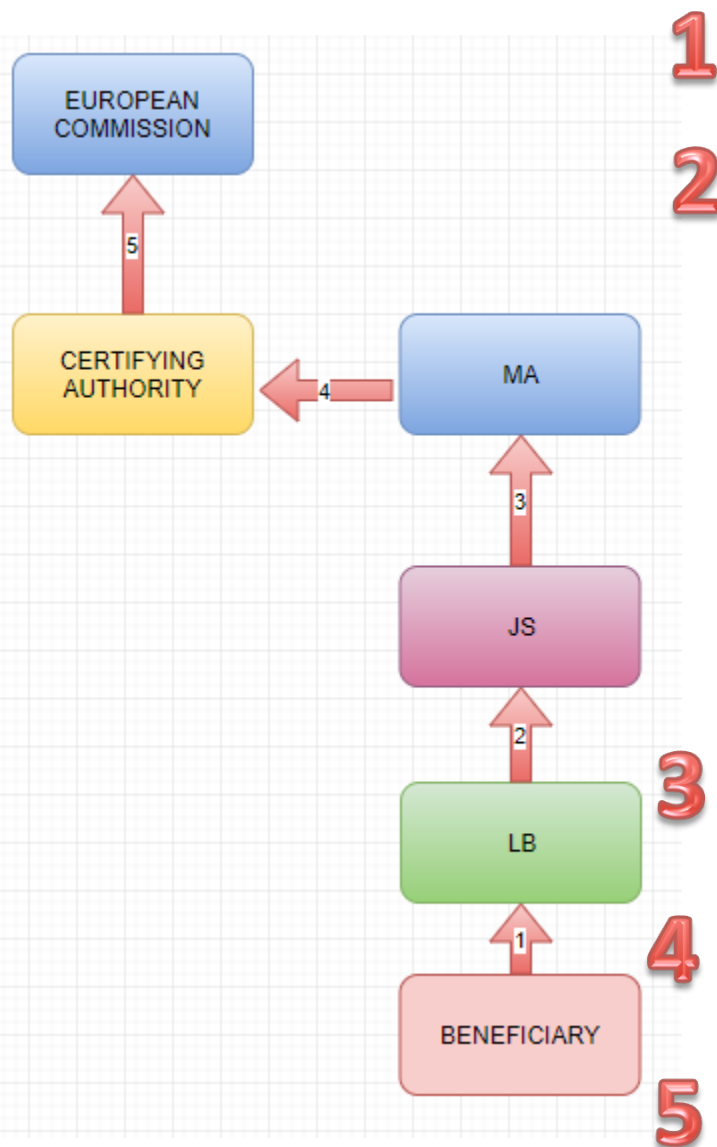
### National (GR-IT) contribution to beneficiaries (including LB) but not to the associated partners/observers

- GR-Public Investment Fund ( ΠΔΕ)
- IT- Fondo rotazione

Beneficiaries (including LB) can start : Payments, table of expenditures. Certificates of verified expenditures are issued by FLC. (through the **new MIS** almost all steps)



## FLOW OF CERTIFIED EXPENDITURES



**1** Reports- data and certificates /From Partner Beneficiary to LB

**2** Progress Report (PR) and its accompanying certificates / From LB to JS

The LB will submit a PR to JS every six months (2PRs/year), in accordance to the following schedule:

January- June 30th of July of the respective year

July – December 30th of January of the following year

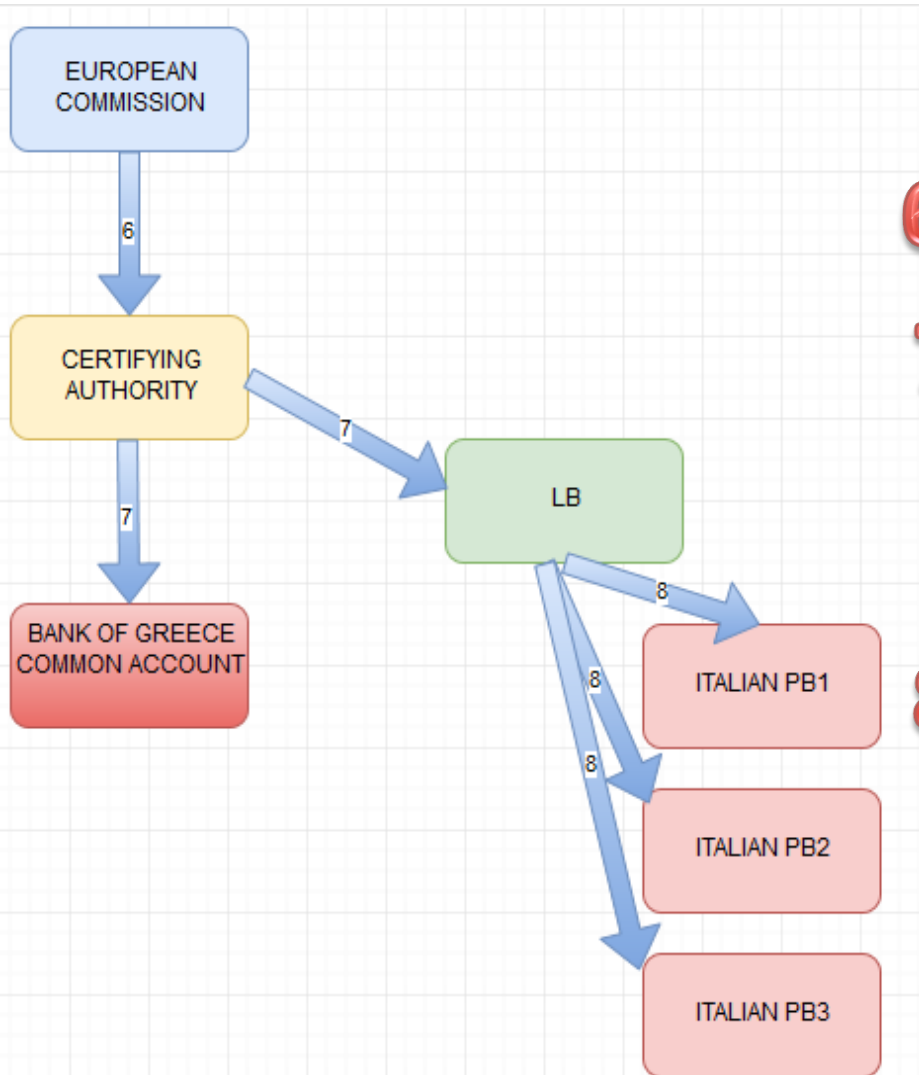
Physical – financial progress of project implementation, payments, certified expenditures, indicators etc. are projected the in PR (through the new MIS)

**3** PRs & Certificates are checked, forwarded into MIS and reported by JS to MA

**4** Decision for ERDF payment Claim is taken by MA and addressed to Certifying Authority (CA)

**5** ERDF payment Claim is submitted by CA to European Commission

## FLOW OF ERDF FUNDS



### European decision (positive!)

6

Certifying Authority receives the ERDF funds (85%)

7

ERDF reimbursement is contributed by CA

- to each LB (GR or IT)
- to **one** certain Bank of Greece account

(if and according to participation of their project in the claim)

8


ERDF reimbursement is contributed by LB (GR or IT) within thirty (30) calendar days

- to each separate Italian Beneficiary ( also to itself if LB is Italian ) and

(if and according to participation of each PB in the claim)

Detailed instructions are given by CA

**PR**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG			
1											(to be filled in by the Lead Beneficiary)										Progress Report No		<input type="text"/>													
2																					Date of submission		<input type="text"/>													
3																					MIS Code		<input type="text"/>													
4																					Protocol Number /															
5																					Date															
6	<b>INTERREG V-A COOPERATION PROGRAMME</b> <b>GREECE -ITALY 2014-2020</b> <b>PROGRESS REPORT</b> The excel protection must not be removed <span style="font-size: 2em; color: #808080;">Σελίδα 1</span>																																			
7	<b>Form to be filled in and returned by post and e-mail to:</b> <b>"INTERREG V-A COOPERATION PROGRAMME: GREECE – ITALY 2014-2020"</b> <b>Managing Authority</b> 65 Georgikis Sxolis, Pilaia, 57001, Thessaloniki, Greece Tel.: +30 2310 469600 Fax : +30 2310 469602 E-mail: interreg@mou.gr																																			
8	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; background-color: #008000; color: white;">Project title</td> <td><input style="width: 85%;" type="text"/></td> </tr> <tr> <td style="background-color: #008000; color: white;">Project acronym</td> <td><input style="width: 85%;" type="text"/></td> </tr> </table>																																Project title	<input style="width: 85%;" type="text"/>	Project acronym	<input style="width: 85%;" type="text"/>
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**4.2 Verified and Paid Out expenditure per Beneficiary**

1	2	3	4	5	6	7	8	9=5/8	10=7/8
Beneficiary No	Beneficiary Institution (Full Name)	Country	Expenditure paid out during this reporting period	TOTAL Expenditure paid out including this reporting period	Verified Expenditure during this reporting period	TOTAL Verified Expenditure including this reporting period	TOTAL Approved Budget according to the Application Form	Percentage (%)	Percentage (%)
LB (BP1)								0.00 €	0%
BP2								0.00 €	0%
BP3								0.00 €	0%
BP4								0.00 €	0%
BP5								0.00 €	0%
BP6								0.00 €	0%
BP7								0.00 €	0%
BP8								0.00 €	0%
BP9								0.00 €	0%
BP10								0.00 €	0%
<b>TOTAL FOR ALL BENEFICIARIES</b>			0.00 €	0.00 €	0.00 €	0.00 €	0.00 €	0%	0%

Σελίδα 2

**4.3 Deviations from the original plans**  
 Please explain and justify any financial deviations that occurred in this reporting period such as any over- or underspending compared with the original budget by budget line.  
 The maximum total number of characters is 1500

Number of characters

**MIS navigation**

**User login for controllers**



UNIT B2 “MONITORING AND MANAGEMENT OF PROGRAMMES IN MEDITERRANEAN  
AND ADRIATIC SEA”  
MANAGING AUTHORITY OF EUROPEAN TERRITORIAL COOPERATION PROGRAMMES

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e-mails: [ksagona@mou.gr](mailto:ksagona@mou.gr), [vgavrielides@mou.gr](mailto:vgavrielides@mou.gr), [msiropoulou@mou.gr](mailto:msiropoulou@mou.gr),  
[gsimos@mou.gr](mailto:gsimos@mou.gr)



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