

**Interreg
Greece-Italy**

European Regional Development Fund



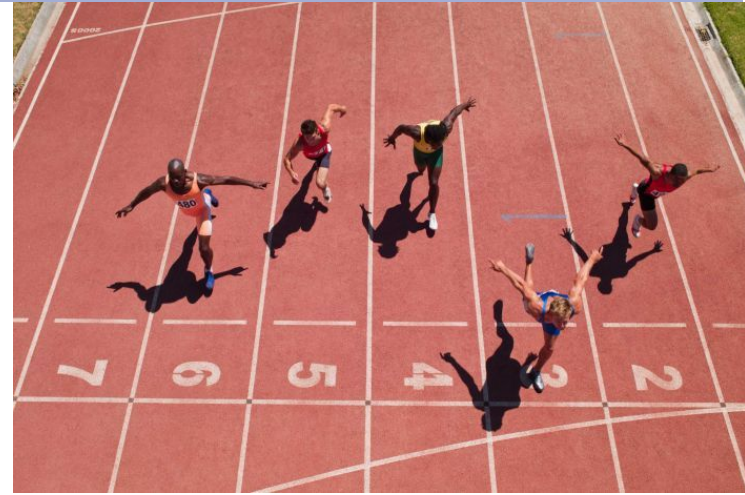
EUROPEAN UNION

Common mistakes during implementation



**Infoday on project implementation
Bari – Pyrgos September 2019**

- After strong competition in the call
- Take the opportunity to complete your project
 - High added value
 - sustainability
 - useful in your area (soft or infrastructure)
 - cooperative spirit



104 CROSS-BORDER Programs Interreg
Interreg IPA CBC and ENI CBC 2014-2020
>10 billions euros





Signatures & consequences

- Co-responsibility:
 - Program
 - Project
 - Shared among beneficiaries

- Role of legal representative /consultants



Management capability of beneficiaries /human factor

Management adequacy

- strong and well coordinated management team,
 - skilled staff, capable, consistent personnel
- High level of communication skills
 - Heavy procedures-decisions (good planning, preparation)
 - MIS (more active role of beneficiaries)
 - National Co financing (e.g. PDE/PIP)
 - Procurements
 - Payments - certifications
 - Constant Communication –Cooperation- coordination among beneficiaries etc
- ✓ especially for
 - ❖ LBs
 - ❖ Infrastructure projects
 - *undertaking more projects than they can run/implement*
 - *Black list*



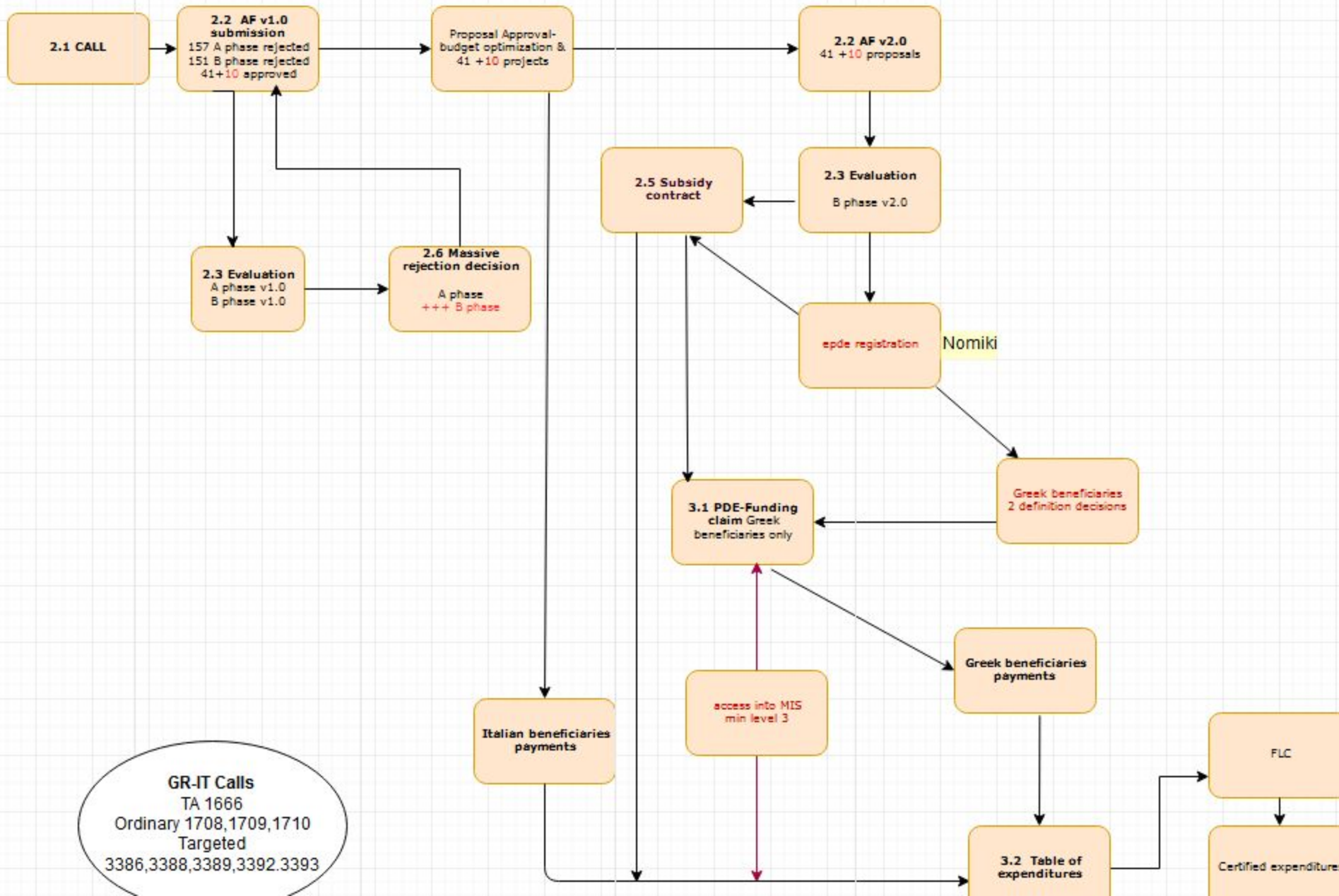
Don't deviate from basic principles of the Program

- Co-operation, common challenges- targets
- Horizontal principals (equal opportunities and nondiscrimination, equality between men and women etc)
- Avoid significant delays which could cause non completion of the physical objectives of the projects

Time Management

- ✓ time moves so fast
- ✓ usually projects follow syrtaki rhythms (panic, mistakes, aberrations, omissions)





GR-IT Calls
 TA 1666
 Ordinary 1708,1709,1710
 Targeted
 3386,3388,3389,3392.3393

More Management issues

- time consuming decisions for the start up and the project implementation (e.g. Programming Contracts)

- Programming Contracts are valid given that:
 - they are included in the initial AF
 - Detailed description of tasks among the members in the Programming Contract
 - Under provisions of LAW 4412/16 article 12 clause 4





Lack of Liquidity

A minimum of liquidity is a prerequisite for the start up of the projects

- The progress of implementation cannot be based only on ERDF reimbursement.
- The first ERDF payment claim may take more time.
- Follow GR-IT National co-financing rules



Continuous collaboration with JS/MA

- Beneficiary's availability in
 - checking or answering any questions by JS/MA
 - sending in time necessary reports

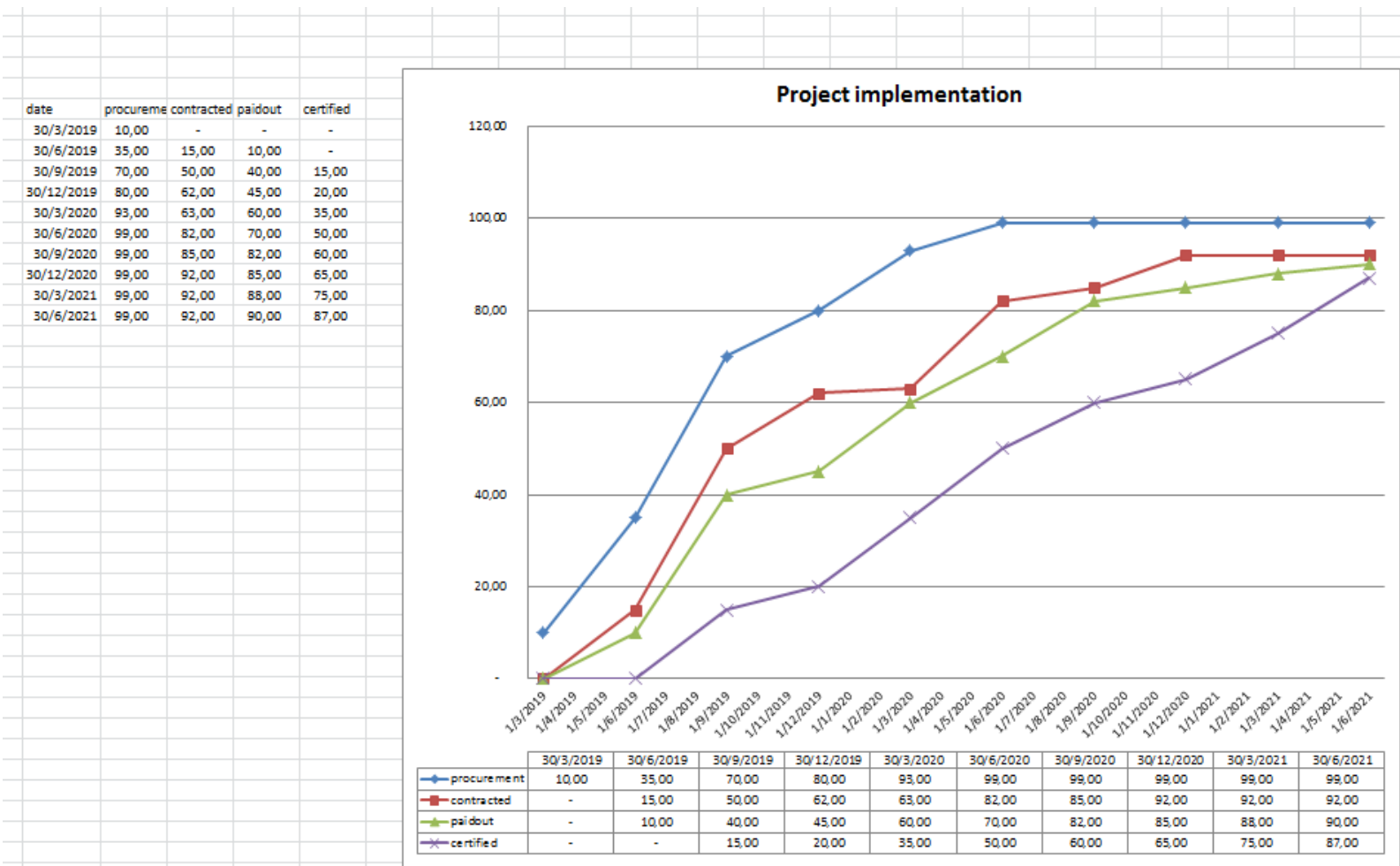
- Keep your contact data in AF section C updated. Update **body codes'** data into MIS



- NEW!!
 - **Milestones** – corrective actions

Progress Data according to instructions

- Statistic analysis in the Program, project etc



First Level Control Certificate of verified expenditure

1. Project and progress report	
INTERREG programme and/or logo	GREECE – ITALY 2014-2020
Project title	
Project acronym	
MIS number	
Name of Lead Beneficiary	
Reporting period	
Report Number	
2. Beneficiary	
Name of controlled project Beneficiary	
Role of Beneficiary in the project (Lead beneficiary, beneficiary)	

Based on the documents provided and my/our professional judgement as first level controller(s), I/we certify that all expenditure included in the attached Table of Expenditure

Everyday common errors in Progress reports – Certificates

- Work always on the correct AF (the most recently officially modified/ approved)
- Don't exceed the budget categories without prior official approval
- All limits – deadlines of the Program & Call documents remain in force / apart from new official directives
- Be on time.
- Keep in touch with your project officer

Everyday common errors - expenditures



➤ NEW!!

–Flat rate cost estimation for Staff –Administrative costs (defined once). The approved method of flat rate or real cost can not be changed during implementation period.

–Use the official communication with FLC through MIS at section 3.2

–for N+3 rule. The target of this year 2019 is approximately 8,5 million Euros certified expenditures . Therefore the on time sending of certificates will contribute to the achievement of N+3 rule. ..

➤ - Still unclear VAT status in MIS ?

Επιλέξτε ορισμό Υπευθύνου Λογαριασμού από προηγούμενη καταχώρηση

5002718 (id: 20674)

MIS: 5002718 Development and valorisation of port museums as natural and cultural heritage sites - 2018ΕΠ30160000

Πρόσκληση: []

ΑΦΜ Διαχειριστή (Νομικό Πρόσωπο): 090208378 ΠΕΡΙΦΕΡΕΙΑΚΟ ΤΑΜΕΙΟ ΑΝΑΠΤΥΞΗΣ ΠΕΡΙΦ ΔΥΤΙΚΗΣ ΕΛΛΑΔΟΣ

ΑΦΜ Υπ. Λογ/σμού (Φυσικό Πρόσωπο): 056330886 ΣΤΑΥΡΟΠΟΥΛΟΥ ΔΗΜΗΤΡΑ ΤΟΥ ΣΤΑΥΡΟΥ

e-mail Υπ Λογ/σμού: dstavropoulou@ptapde.gr

Υποέργο: 5 ERFC

Θεσμικό Πλαίσιο: []

Αιτούμενο Ποσό: 35,340.00 Το ποσό είναι: Επιλέγμο

Τεκμηρίωση: 3rd funding claim, MUSE. PB5, MIS code: 5002718, 2018ΕΠ30160000

Στοιχεία ΠΔΕ

Έτος	Εγκεκριμένος Π/Υ	Εκτελεσμένες Κατανομές	Πληρωμές	Πίστωση Έτους	Διαθέσιμη Πίστωση
2019	176.340,00	56.340,00	56.340,00	76.340,00	0,00
2018	176.340,00	70.000,00	70.000,00	70.000,00	-

Ιστορικό Κατανομής

Κατάσταση	Ποσό	Ημερομηνία	ΑΑ Δελτίου	Σχόλια	ID Συστήματος
Υποβλήθηκε από Φορέα Υλοποίησης	35.340,00	01-03-2019	16179	3rd funding claim, MUSE. PB5, MIS code: 5002718, 2018ΕΠ30160000	170250
Ελέγχθηκε από Φορέα Διαχείρισης	35.340,00	06-05-2019	18136	3rd funding claim, MUSE. PB5, MIS code: 5002718, 2018ΕΠ30160000	183046
Ελέγχθηκε από ΕΥΣ	35.340,00	06-05-2019	18161	3rd funding claim, MUSE. PB5, MIS code: 5002718, 2018ΕΠ30160000	183239
Επεξεργασία ΔΔΕ	35.340,00	07-05-2019			183320
Ελέγχθηκε από ΔΔΕ	35.340,00	08-05-2019			183607
Υλοποιήθηκε από ΤτΕ	35.340,00	08-05-2019			183752



Everyday common errors-3.1
Only for Greek beneficiaries co-financing funding claims at 3.1

Fill in correctly (avoid negative claims and delays

After submission **contact** your P.O. (if necessary pls remind)

Easy tracking your claim by the AA line



Modifications (budget /time extension)

- 5-6 budget modifications ?!
- 23-60 months ?!
- Unrealistic/ implausible justifications



Compliance with Publicity rules

- Correct use of program and project Logos
- Abide by the copyright law
- Keep the official project web site updated even after the end of the program

- NEW!!
WP2 max 15% of the project budget



Let's make our job easier

- Proper – legal Accounting system (monitoring the financial object)
- User friendly hard-copy/digital filing system (easier job, very helpful during audits and controls of any level)



Library

1. Programme key Documents

- [Interreg V-A Greece-Italy Cooperation Programme](#)
- [Strategic Environmental Assessment 2014-2020](#)
- [Communication Strategy](#)

2. Project key documents

Contracting documents

- [Subsidy contract template](#)
- [Partnership agreement template](#)
- [Procurement plan template](#)
- [Milestones template](#)
- [Budget optimization methodology](#)

Programme and Project Manual

- [Programme and Project Manual – Sept 2018](#)

Expenditures Reporting Toolkit

- [Progress Report Template](#)
- [Annex 8.2_b_T4 Table of Verified expenditures](#)
- [Annex 8.2_b_T5 Personal Timesheet](#)
- [Annex_8.2_b_T6 Working Timesheet](#)

Monitoring Information System – MIS

- [MIS Section 2.2 – Creation of a new AF Version \(NEWS 16 April 2019\)](#)
- [MIS User's Manual \(updated 07 november 2018\)](#)
- [MIS User's Manual_Beneficiary \(updated 07 november 2018\)](#)
- [MIS User's Manual_Controller \(updated 07 november 2018\)](#)
- [Guide MIS for user login](#)
- [Instructions to FLCs on how to obtain MIS credentials \(only for Italian Beneficiaries\)](#)
- [Guide to register to the electronic platform of the Greek Public Investment Programme \(only for Greek Beneficiaries\)](#)
- [Οδηγός αίτηματος κατανομή – Section 3.1 in MIS \(only for Greek Beneficiaries\)](#)

Program website



To wrap up

- Focus on your target
- Make the most of this opportunity
- Organize a capable team
- Manage your time efficiently
- Work in a cooperative spirit
- Keep in touch with L.B. and P.O.
- Follow the Publicity rules





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AND ADRIATIC SEA”
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MANAGING AUTHORITY OF COOPERATION PROGRAMME INTERREG V-A GREECE-ITALY 2014-2020

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